

## **LEONARDO – DA – VINCI – Innovations – Transfer – Project** “Competence Standards in Education and Training in the sector elderly care” (pro-care)

### **Agenda – Meeting in Linz (Austria)**

#### **02<sup>nd</sup> december 2010**

- 09:30 – 10:00** **Welcome and short presentation of BFI**  
*Dr. Josef Stockinger, BFI*
- 10:00 – 10:30** **Minutes – Meeting in Lodz (Poland)**  
(Questions, discussion, clarification)  
*Stefanie Karbe, EBG*
- 10:30 – 11:00** **Interim Report – results of the project**  
*Dr. Frank Schmidt, EBG*
- 11:00 – 11:30** **Coffee break**
- 11:30 – 13:00** **Overview to the open questions in the project**  
(to-do-list for 2011)  
*Dr. Frank Schmidt, EBG and all partners*
- 13:00 – 14:30** **Lunch**
- 14:30 – 15:30** **Value of elderly care in DE and SK**  
(templates for questions; target groups, results)  
*Prof. Christine Krätzschmar, EBG*  
*Marek Nickel, Slovakia*
- 15:30 - 16:00** **Coffee break**
- 16:00 – 17:00** **Questions, suggestions, clarification**
- 19:00** **Dinner**

#### **23<sup>rd</sup> december 2009**

- 09:00 – 10:30** **Next deadlines in the project**
- Value of elderly care in AT, IT, PL and TR
  - Open questions in Long Life Learning in this field
  - Offers for Long Life learning
  - Manuals for organisation (mobility and Long Life Learning)
- Dr. Frank Schmidt, EBG and all partners*
- 10:30 – 11:00** **Coffee break**
- 11:00 – 12:30** **Administrative and financial part**  
*Stefanie Karbe, EBG*
- 12:30** **End of the Meeting (Lunch)**

**Venue:** **BBRZ - Berufliches Bildungs- und Rehabilitationszentrum**  
**BFI OÖ - Berufsförderungsinstitut Oberösterreich**  
Grillparzerstr. 50  
**A-4021 Linz**  
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## **LEONARDO – DA – VINCI – Innovations – Transfer – Project** **“Competence Standards in Education and Training in the sector elderly care” (pro-care)**

### **Minutes – Meeting in Linz (Austria) 02.-03.12.2010**

**Participants:** see attached list of participants  
**Agenda:** see attached the agenda  
**Venue:** **BBRZ - Berufliches Bildungs- und Rehabilitationszentrum**  
**BFI OÖ - Berufsförderungsinstitut Oberösterreich**  
Raimundstr. 3-5, 1. Stock, Zimmer 107  
**A-4021 Linz**

**Welcome and short discussion of agenda** *Dr. Frank Schmidt, EBG*  
Frank opened the partner meeting and send the best regards from Steffi and Luisa, , whose could not attend. Irmgart and Florian are going with aeroplane, who is stopped in Frankfurt (bad weather).  
After this all agreed to the schedule at the agenda.

**Welcome and short presentation of BFI** *Dr. Josef Stockinger, BFI*

**Minutes 3<sup>rd</sup> Meeting in Lodz** *Prof. Christine Krätzschmar, EBG*  
Nobody had no questions concerning the minutes of the last meeting.

**Interim report – results of the project** *Dr. Frank Schmidt, EBG*

The following documents are included in the interim report.

**1. Meetings:**

- Kick-Off-Meeting am 19. / 20. Oktober 2009 in Berlin (Agenda und Protokoll)
- Meeting in Lodz am 22. / 23. April 2010 in Lodz (Agenda, das Meeting musste wegen der Flugascheprobleme im April 2010 abgesagt werden)
- Meeting am 03. / 04. Juni 2010 in Berlin (Agenda und Protokoll)
- Meeting am 05. / 06. Oktober in Lodz (Agenda und Protokoll)

**2. Zwischenergebnisse:**

- booklet zum Ländervergleich der Berufe / Tätigkeiten im Sektor Altenpflege (deutsch / tw. englisch)
- DIN A 0 - Poster zum Ländervergleich (Germany, Austria, Slovakia, Italy, Poland, Turkey) -
- DIN A 1 - Poster für eine Kompetenzmatrix - "duties" und "tasks" (in deutscher und englischer Sprache)
- DIN A 0 -Poster für die Kompetenzmatrix mit Bezug auf das erwartete Fachwissen
- Kompetenzstandards
- Berufliche Handlungskompetenzen im Sektor Altenpflege
- template (DIN A 0 - Poster) für die Bewertung von Kompetenzen in der Ausbildung und in der beruflichen Praxis

**3. Dissimination:**

- Vortrag des Projektkoordinators beim Deutschen Verein für priv. und öffentl. Fürsorge e.V. am 07.10.2010 in Weimar
- Material und Liste der Stakeholders in Italien für Dissiminationsaktivitäten (exemplarische Darstellung für den Zwischenbericht)
- DVD / USB-Stick mit Zwischenergebnissen

The interim report itself is written in official templates of the NA-BIBB. All of the results are published in the project-website [www.elderly-care.de](http://www.elderly-care.de) . When the interim report is evaluated through NA-BIBB, then EBG publish it on the website.

**Overview to the open questions in the project** (to-do-list for 2011) *Dr. Frank Schmidt, EBG and all partners*

**1. List of professions / occupations in elderly care**

In a Group discussion the participants of the meeting write a list of professions /occupations in elderly care in the countries DE, PL, SK, AT, TR (**see attachment**).

All of the projectpartners (**Luisa from IT too**) write a eMail, when they would like change the list.

**Deadline: 15.01.2011**

**2. Overview about the aims and content in the project**

Frank has given DIN A0-posters for everybody with an overview to aims and content in the project. Here are described the following steps in the project:

- Step A:** Main-Competencies applicable for all Job Levels in elderly care  
**Step B:** Sub-Competencies for the Main-Competencies  
**Step C:** To-Be-Analysis of the Main-Competencies
- Step D 1:** As-is-Analysis of the Main-Competencies „Altenpfleger/-in“  
**Step D 2:** As-is-Analysis of the Main-Competencies „Altenpflegehelfer/-in“  
**Step D 3:** As-is-Analysis of the Main-Competencies „Pflegedienstleiter/-in“  
**Step D 4:** As-is-Analysis of the Main-Competencies „Lehrer/in in der Altenpflege“
- Step D 5:** Internal Evaluation
- „Competence-Matrix“ is accept in the partnership ?
  - List of „Professions / Occupations“ in elderly care is o.K. ?
  - **Bring out a change is sending in a mail to Frank (EBG) (deadline: 15-01-2011)**
- Step D 6:** Personal Interviews for all professions/occupations  
 (template for questions: in the attachment of the minute of this meeting)
- **Deadline for interviews: 15-02-2011**
  - **Evaluation / interpretation in EBG: 15-03-2011**
- Step E:** Gap-Analysis between the To-Be- and As-Is-Analysis = Training Needs Refining for the Main-Competencies
- Step F:** Verbalised Text of the Training and Development Needs
- Step G:** Offered Training Courses by:

**(see attachment – presentation of EBG with results of questioning in the schools of EBG)**

**3. Value of elderly care in the partnership** (*Personal Interviews and / or questioning of staff in following groups*)

**Germany:** Pflegeassistent  
 FK für Altenpflege  
 Altenpflegehelfer  
 Altenpfleger  
 Pflegedienstleiter  
 Lehrer in Pflegeschulen

**Austria** Heimhelfer  
 Pflegehelfer (Care assistant I)  
 Fachsozialbetreuer Altenarbeit (Care assistant II)  
 Diplomsozialbetreuer Altenarbeit (Care assistant III)  
 Diplomierte Gesundheits- und Krankenschwester (General Nurse)  
 Pflegedienstleiter  
 Lehrer in Pflegeschulen



<b>Türkei:</b>	Gesundheitshelfer (Care assistant I) Gesundheitshelfer (Care assistant II) Gesundheitshelfer (Care assistant III) Nurses Service management Teachers
<b>Slovakei</b>	Pfleger Gesundheitshelfer Schwester (Bc) Schwester (Mag.) Pflegedienstleiter (Oberschwester) Schwester (Mag.)
<b>Poland</b>	Care assistant Schwester (Bc) Schwester (Mag.) Service management Teachers
<b>Italy</b>	Operator for basic assistant Social Medical operator Low level health assistant Service management Teachers

**Deadline for interviews: 15-02-2011**

#### 4. Evaluation / interpretation (Comparison of the values in the following groups)

<b>EQF 2:</b>	DE-Pflegeassistent; AT-Heimhelfer; TK-Gesundheitshelfer (Care assistant I); IT- <b>Operator for basic assistant</b>
<b>EQF 3a:</b>	DE-FK für Altenpflege; AT-Pflegehelfer (Care assistant I); TK-Gesundheitshelfer (Care assistant II); SK- Pfleger; PL- Care assistant; IT- <b>Social Medical operator</b>
<b>EQF 3b:</b>	DE-Altenpflegehelfer; AT- Fachsozialbetreuer Altenarbeit (Care assistant II); SK- Gesundheitshelfer
<b>EQF 4a:</b>	AT-Diplomsozialbetreuer Altenarbeit (Care assistant III); TK-Gesundheitshelfer (Care assistant III); SK- Schwester (Bc); PL-Schwester (Bc); IT- <b>Low level health assistant;</b>
<b>EQF 4b:</b>	DE- Altenpfleger; AT- Diplomierte Gesundheits- und Krankenschwester (General Nurse); TK- Nurses; SK- Schwester (Mag.); PL- Schwester (Mag.)
<b>EQF 5a:</b>	DE-Pflegedienstleiter; AT- Pflegedienstleiter; TK- Service management; SK- Pflegedienstleiter (Oberschwester); PL- Service management; IT- <b>Service management;</b>
<b>EQF 5b:</b>	DE-Lehrer in Pflegeschulen; AT- Lehrer in Pflegeschulen; TK- Teachers; SK- Schwester (Mag.); PL- Teachers; IT- <b>Teachers</b>

**Calculation and drawing through EBG (f.schmidt@ebg.de)**

#### 5. Next steps in the project

- **Discussion of the results of interviews** (*next meeting in spring 2011*)
- **Proposals for additional education and training in the partnership** (*next meeting in spring 2011*)
- **Manuals for MOBILITIES WITH THE AIM: ADDITIONAL EDUCATION AND TRAINING** (*meeting in the sommer 2011*)

To close the meeting Frank said thank you to all partner for their active cooperation and moreover, Josef and Andrea for the well organisation of the meeting.

**Magdeburg, 06-12-2010**

**Dr. Frank Schmidt**  
Co-ordinator





GD Bildung und Kultur

Programm für lebenslanges Lernen

Europäisches Bildungswerk für  
Beruf und Gesellschaft gGmbH**Linz – Meeting – 02<sup>nd</sup> / 03<sup>rd</sup> of December 2010 List of participants:**

Nr.	Country	Partners	Name	signature
1.	DE	EBG	Prof. C. Krätzschar	<i>C. Krätzschar</i>
2.	DE	EBG	Dr. Frank Schmidt	<i>Frank Schmidt</i>
3.	DE	EBG	Stefanie Karbe	entschuldigt
4.	DE	EBG		entschuldigt
5.	DE	aaa Deutschland	Hr. Zurheide	
6.	DE	aaa Deutschland	Fr. I. Stremlau	
7.	DE	BIBB	Fr. G. Mettin	entschuldigt
8.	AT	BFI	Andrea Glanzer	<i>Andrea Glanzer</i>
9.	AT	BFI	Dr. Josef Stockinger	<i>Dr. Josef Stockinger</i>
10.	AT	3s Laboratory	Fr. K. Luomi-Messerer	entschuldigt
11.	SK	Akademie Brezno	MAREK NIKEL	<i>Marek Nikel</i>
12.	SK	Akademie Brezno	ALENA LIPIAKOVA	<i>Alena Lipiakova</i>
13.	IT	UniTS		entschuldigt
14.	IT			
15.	PL	WSHE AHE	Dr. Dorota Nowak	<i>Dorota Nowak</i>
16.	PL	WSHE AHE	Marta Pietruczyk	<i>Marta Pietruczyk</i>
17.	TR	HABIB Edip	Ahmet Tatar	<i>Ahmet Tatar</i>
18.	TR	HABIB Edip	Irem Cakir	<i>Irem Cakir</i>
19.	SK	Akademie Brezno	JAGHAR TOKULIAKOVA	<i>Jaghar Tokuliakova</i>
20.	TR	<del>HABIB</del> Provincial Education Directorate of Eskişehir	Hasan Yoldas	<i>Hasan Yoldas</i>

pro-care

